

Garden Gallery Consignor Contract - 2011

Garden Gallery, PO Box 81, Garden, MI 49835
906-644-2025 villageartisan@centurytel.com
www.villageartisansofgarden.org

I, _____, the Consignor (**consignor is identified as a single**
PRINT NAME

individual) hereby accept and enter into this consignment agreement and agree to abide by the rules of The Garden Gallery, Inc. as follows:

1. Upon signing this contract, the Consignor is entitled to have his/her items that are approved by the Jury Committee (Garden Gallery Board members) placed in the revolving display of the Garden Gallery. The arts or craft items held by The Garden Gallery, Inc. under this contract will at all-time remain the consignor's property. The Garden Gallery, Inc. is authorized to accept monies on the Consignor's behalf for any work sold and shall subtract from the amount the agreed upon consignment percentage.
2. The Garden Gallery, Inc. reserves the right to limit the number of any kind of items displayed. **All of the Consignor's inventory might not be placed out at one time.** Placement within the Gallery will be at the discretion of the Gallery's Display Committee. The Display Committee will always take into consideration items subject to sun, traffic and handling in placement location within the Gallery.
3. The Consignor, at the time of delivery of items to the Garden Gallery, will present the Gallery with: **a completed inventory list with Consignor percentage due to the Gallery filled in at the top, completed and signed W-9 IRS form, completed and signed contract and all items tagged with price and inventory numbers. NO ITEM WILL BE DISPLAYED UNTILL THESE ITEMS ARE PROVIDED.**
4. A Consignor desiring to remove the majority of their inventory temporarily or permanently must notify the Gallery Display Committee or manager one week in advance of removal.
5. The Gallery Display committee reserves the right to request the removal from the Gallery of any item that becomes shop worn, **has not** sold over a long period of time, contain illegal material, or no longer **meets** the Gallery standards. The Consignor agrees to pick up such items within two weeks of notification or items will be shipped back COD.
6. The Garden Gallery assumes responsibility only for providing fire insurance covering consigned items. The Garden Gallery will use reasonable care in handling items, but is not responsible for breakage, soiling or damaging of items. The Garden Gallery also assumes **no responsibility** regarding loss due to theft or vandalism. The Consignor must assume such losses. All Consignors may choose to carry insurance to cover their items for product liability (i.e. should their product hurt, wound or in some manner cause an injury to the buyer or customer).
7. **Consignors will not enter their inventory into the computer system. All entries will be made by the Gallery Manager or the Display Committee in a timely manner.**
8. **Consignors submitting item substantially different from previously approved items must have them juried (i.e. currently have quilted item and want to submit jewelry, currently have pottery and want to submit a painting, currently have woodworking and want to submit knitted items).**
9. **All items must be picked up on assigned Pick Up Day, unless previous arrangements have been made. Items not picked up will be returned COD.**

Consignor's Signature

Board Member's Signature

Date

Date